

## **COMMUNICATIVE ENGLISH**

THE COMPLEXITIES AND SUBTLETIES of human life run parallel with the emotions and needs that life brings up everyday. Power equations, personal relationships, prejudices, and proclivities that humans are heirs and endowers to are fascinating in themselves, and their expressions are an endless source of study and practice.

In the course titled Communicative English, while there is a holistic approach, the focus will be on speaking and writing. The course will range along the structure of speech and writing covering such aspects as phatic communication, fillers, repair, formal, informal, and usage, to mention a few. Tone, intonation, pronunciation and related aspects will be examined.

The writing component will be based on developing such skills as coherence, cohesion, concision, and the like. The skills required to produce good writing in different circumstances and situations will be identified and developed. Attention will be given to punctuation. The course is designed to raise consciousness of what constitutes good writing and how to make its improvement a lifelong mission.

### **EVALUATION**

The evaluation will be based on three internal assessment tests of which two of the better performances will be considered for a total of forty marks. There will be a final exam for sixty marks at the end of the semester.

## **EDITING AND PUBLISHING**

THIS IS THE COURSE that deals with the final stages of all the enterprises of any language activity in the academy, for the most part. Good or poor editing skills can make or mar a career respectively. Editing encompasses knowledge of style, usage, punctuation, coherence, and clarity *inter alia*. Its range is coextensive with good working.

The areas to be covered here will include editorial tools, techniques, and trends in the field. Texts, good and bad will be examined to bring out the essence of editing. Put differently, it is a practice-oriented course. The basic symbols and terminology of the field will be the starting point of the course.

Publishing is an area that has been accorded a central place in career building in the academy. The course will examine the areas where publication is possible and how optimum results can be obtained. The course will deal with the identification of the gaps in the publishing field, and how to get a work reach the intended readership.

### **EVALUATION**

The evaluation will include three internal tests of which two of the better performances will be considered for a total of 40 marks. An end-semester examination will be held for 60 marks.